**Application for funding participation in international conferences, workshops, schools or bilateral meetings related to research using XFEL or XFEL technology under the project of the Ministry of Science and Higher Education entitled**

**"Support for Polish Users of EuXFEL – Supervision II (2022-26)"**

1. Information about the presenter:

* Name and surname: ……………………………………………………………………………………………….
* Parent entity: ..............................................................................................................
* Contact details of the eligible/participant: ...........................................
* ORCID or equivalent number – if assigned: ..........................................
* Scientific CV (can be attached separately).

2. Concise (up to 250 words) information about the presenter's scientific activities, especially its connection to XFEL or XFEL technology research: ............................................................................................................................................................................................................................................................................................................................................................................

3. Information about the event:

* Name: ...............................................................................
* Date: .................................................................................
* Venue: ..............................................................................
* Organizer: .........................................................................
* Link to the event's website, if available: ...........................

4. Concise (up to 250 words) description of the event's connection to XFEL or XFEL technology research ....................................................................................................................................................................................................................................................................................................................................................................................................................................................................................

5. Travel budget covering costs specified in point 5 of the Regulations and the total gross amount requested by the eligible individual in PLN:

* Travel cost: PLN .......................... on the route from .............. to .............., means of transport: ..............
* Accommodation cost: PLN .......................... for the period from .............. to ..............
* Per diem cost (if applicable to the eligible individual): PLN .......................... for the period from .............. to ..............
* Commuting allowance cost (if applicable to the eligible individual): PLN ..........................
* Cost of participation in the event (conference or registration fees, if applicable): PLN ..........................
* Visa cost for the country where the event is organized (if applicable): PLN ..........................
* Other costs incurred by the event participant, covered by the parent entity and not listed above: PLN ............................
* Total gross amount requested by the eligible individual in PLN: …………………………………………..

**Information Clause – Data Processing within the Consortium "XFEL – Supervision"**

In accordance with Article 13(1) and (2) and Article 14(1) and (2) of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons concerning the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation), Official Journal of the EU L 119 of 04.05.2016, p. 1, as amended, hereinafter referred to as "GDPR," it is hereby informed that:

1.The administrators of your personal data are the members of the consortium listed below:

a. **National Centre for Nuclear Research (NCBJ)** based in Otwock (05-400), at ul. Andrzeja Sołtana 7, Otwock, a research institute with the status of a large enterprise, entered into the entrepreneurs' register by the District Court for the Capital City of Warsaw in Warsaw, XIV Economic Department of the National Court Register under number KRS 0000171393, REGON: 001024043, NIP 5320100125, BDO 00004834 - in the scope of:

* Supervising the implementation of the Project • Reviewing and settling funding applications from Project funds
* Submitting reports on the implementation of the Project to MNiSW
* Informing about upcoming events (meetings, conferences, workshops, schools, scientific sessions, internships, scientific research, training, etc.) related to the implementation of the MNiSW
* grant "Support for Polish Users of EuXFEL – Supervision II (2022-26)"
* Exercising supervisory functions in XFEL bodies, such as: XFEL Council, AFC (Administrative and Finance Committee), substantive working groups, and participating in other types of meetings organized by XFEL GmbH to ensure Poland's representation
* Supporting the Polish scientific community in using XFEL as one of the priority research instruments necessary for innovative scientific research;

b. **Institute of Physics of the Polish Academy of Sciences in Warsaw**, based in Warsaw (02-668), at al. Lotników 32/46, NIP: 525-000-92-75, REGON: 000326061 - in the scope of:

• Supporting the Polish scientific community in using XFEL as one of the priority research instruments necessary for innovative scientific research;

• Organizing scientific sessions related to research using XFEL during conferences and symposia organized in Poland

• Organizing thematic workshops dedicated to research using XFEL

• Organizing trips of Polish scientists to conferences and workshops related to XFEL and individual meetings with researchers involved in work using XFEL

• Conducting preliminary research

• Launching XFEL Centers of Excellence and conducting training

• Reviewing and settling funding applications from Project funds

• Informing about upcoming events (meetings, conferences, workshops, schools, scientific sessions, internships, scientific research, training, etc.) related to the implementation of the MNiSW grant "Support for Polish Users of EuXFEL – Supervision II (2022-26)";

c. **University of Warsaw, based in Warsaw**, at ul. Krakowskie Przedmieście 26/28, NIP: 525-001-12-66, REGON: 000001258, 00-927 Warsaw - in the scope of:

• Supporting the Polish scientific community in using XFEL as one of the priority research instruments necessary for innovative scientific research;

• Organizing scientific sessions related to research using XFEL during conferences and symposia organized in Poland

• Organizing thematic workshops dedicated to research using XFEL

• Organizing trips of Polish scientists to conferences and workshops related to XFEL and individual meetings with researchers involved in work using XFEL

• Conducting preliminary research

• Launching XFEL Centers of Excellence and conducting training

• Reviewing and settling funding applications from Project funds

• Informing about upcoming events (meetings, conferences, workshops, schools, scientific sessions, internships, scientific research, training, etc.) related to the implementation of the MNiSW grant "Support for Polish Users of EuXFEL – Supervision II (2022-26)";

d. **Adam Mickiewicz University in Poznań**, based in Poznań (61-712), ul. H. Wieniawskiego 1, NIP: 777-00-06-350, REGON: 000001293 - in the scope of:

• Supporting the Polish scientific community in using XFEL as one of the priority research instruments necessary for innovative scientific research;

• Organizing scientific sessions related to research using XFEL during conferences and symposia organized in Poland

• Organizing thematic workshops dedicated to research using XFEL

• Organizing trips of Polish scientists to conferences and workshops related to XFEL and individual meetings with researchers involved in work using XFEL

• Conducting preliminary research

• Launching XFEL Centers of Excellence and conducting training

• Reviewing and settling funding applications from Project funds

• Informing about upcoming events (meetings, conferences, workshops, schools, scientific sessions, internships, scientific research, training, etc.) related to the implementation of the MNiSW grant "Support for Polish Users of EuXFEL – Supervision II (2022-26)"

You can contact the consortium participants using one of the contact methods provided on the websites of individual consortium members.

1. Your personal data, including first name, last name, email address, phone number, position, title/academic degree, place, period, and type of employment, remuneration from the project, will be processed for the purpose of implementing the provisions of the Consortium Agreement concluded on the day of submitting the last electronic signature by the Parties, i.e., for the organization, conduct, and settlement of the "XFEL- Supervision " project, including informational purposes, sending invitations to conferences organized within the consortium, invitations to meetings, and the implementation of funding applications. This processing is based on the legally justified interest of the Administrators (Article 6(1)(f) of the GDPR), as well as to fulfill the legal obligation incumbent on the Administrators (Article 6(1)(c)).
2. Consortium participants will process your personal data for the period during which, according to § 2(3) of the Consortium Agreement, the Institute of Physics PAN will serve as the Consortium Partner "XFEL- Supervision," responsible for the implementation of task 2a "Center of Excellence in XFEL Research."
3. Your personal data will be stored for a period necessary to achieve the purposes specified in point 2, but not less than 5 years from the date of completion of the project, termination, or expiration of the Consortium Agreement.
4. Recipients of your personal data may only be entities authorized to obtain personal data, such as courts, law enforcement authorities, or state institutions, upon request based on legal provisions. Additionally, individuals authorized by the Administrators to process data as part of their official duties and entities co-creating the "XFEL- Supervision " Consortium listed in the Consortium Agreement and entities with which the Administrator has concluded a data processing agreement to fulfill tasks specified in the Consortium Agreement.
5. Your personal data will not be transferred to third countries outside the European Economic Area (EEA) or international organizations.
6. You have the right to access your data and receive copies, the right to rectify (correct) your personal data, limit their processing, object, and the right to delete personal data if exercising these rights is in accordance with applicable regulations, especially the GDPR. Additionally, you have the right to lodge a complaint with the President of the Personal Data Protection Office (address: Urząd Ochrony Danych Osobowych, ul. Stawki 2, 00-193 Warsaw) if you believe that the processing of personal data violates the provisions of the GDPR.
7. The source of your personal data is directly from you.
8. Providing your personal data is voluntary, and failure to provide it may result in the inability to participate in activities described in the content of the Consortium Agreement.
9. Personal data provided by you will not be processed in a way that results in automated decision-making and will not be subject to profiling.